

FUSION Volunteer Application

Please complete and return to FUSION c/o Volunteer Coordinator, PO Box 23934,
Federal Way, WA 98093-0934 or online at volunteers@fusionfederalway.org

Date: _____

Name (PLEASE PRINT): _____

Address: _____

City: _____ Zip Code: _____

Primary Phone: _____ Second Phone: _____

E-Mail: _____

How did you hear about FUSION? _____

Describe your past or present professional career skills and experience:

Describe your life skills and hobbies:

To join the FUSION team

Please complete your areas of interest on Page 2 Volunteer Job List. A Volunteer Coordinator will contact you to set up meeting time to discuss what areas you want to volunteer along with a little history of FUSION's beginnings and its immediate focus for the future. Orientation is usually at 3:00pm on either a Tuesday or Thursday at the FUSION Boutique. Other days/times can be arranged if needed.

Orientation Schedule: ___ Tuesday or ___ Thursday Other _____

Background Check:: ___ To Cindy Approval Date _____

Training: ___ Set up with Boutique Manager

Forward to: Boutique Housing PF-FFC Marketing Art Event Fund Development

Part 2 FUSION Volunteer Job List

NAME: _____

FUSION Transitional Housing (On Call Help)

After families move out of one of our 20 housing units, they need to be cleaned, painted and sometimes renovated. We work in teams on AM or PM shifts. Transition tasks to be considered during a turnover are:

Deep Cleaning Repairs / Renovations Interior Painting Yardwork
 Furnishing Units Storage Maintenance Ongoing Maintenance/Repairs

Pete Anderson FUSION Family Center

This is a 90 day shelter for families in immediate need. The 29 room facility has an onsite main kitchen that will provide dinner in a large eating area for the families. Help is needed in the following areas:

Help With Cooking Dinner Prep Assistance On-Call Maintenance/Repair
 Computer/Clerical Reading and Crafts with Kids On-Call Short Notice Backup Coverage

FUSION Boutique Tuesday – Saturday AM & PM Shifts

Fundraising focus is selling gently used furniture and home furnishings that have been individually donated or from local retail stores. All proceeds go to support housing for homeless families.

Sales Floor New Furniture Displays Maintain Backroom Storage Furniture Repair
 Train New Boutique Volunteers Use Cash Register Help Open Help Close

Drivers needed Tuesday and Thursday AM & PM Shifts

Donated items need to be picked up from individual homes or retail stores in King & Pierce County. FUSION provides the truck used. Other deliveries can also be a part of working day.

Driver capable to lift at least 50lbs, load and unload furniture.

Fund Development (On Going at all times)

Seek Grant Writing Opportunities Develop Special Fundraising Activities
 Future opportunity for leadership/Board of Directors position Procure Art Event Sponsors

Marketing (On Call when specific projects become available)

Newsletters Promotional Brochures E-Mail Communications IT Knowledge
 Maintain Website Press Releases Social Media Speakers Bureau

Volunteer Coordinators (When available)

Two person team that shares orientations, open communication, administrative duties and hands on with volunteers, processes applications, coordinates with department managers and drivers..

Computer/Clerical Promote / Welcome Volunteers Track All Volunteer Hours for L&I
 Orientations Maintain Master Roster Plan Small Recognition Events

FUSION *Major Annual Fundraiser* (Planning begins In January)

Annual Summer Art Event is held on the first Wednesday of August and lots of help is needed for the six months of preparation.. All proceeds go towards FUSION operations to support homeless families.

Invitations / Programs Setup / Take Down Entertainment
 Thank You Cards Decorations Procure Auction Items
 Tickets/Registration/Will-Call Game/Wine Wheel Artist Selection Committee
 Raffle & Raffle Tickets Bar Big Board
 Event Planner Flowers Cashiers / Banking
 Volunteer Coordinator Actionable Table Displays
 Parking / Traffic Control